



## **Executive Summary**

Meeting at St. Louis Union Station Hotel in St. Louis

1820 Market St.

April 11-12, 2025

**Board Members in Attendance:** *Mr. Bowles, Dr. Miller, Dr. Cohen, Dr. Stuhlmiller, Mr. A. Smith, Dr. Martin, Ms. Treadwell, Dr. Holleran, Mr. Sittig, Mr. Sweeza, Dr. O'Brien, Dr. Guyette, Mr. House, Dr. Holcomb, Mr. Benton, Dr. Becker, Ms. Rush, Mr. Onorato, Dr. Guyette, Dr. Reinhartz, Mr. Seckel, Dr. Chung, Col. Backus.*

**Executive Staff:** *Mr. D. Smith, Ms. Eichel, Ms. Reese, Ms. Frazer*

**Board Members Excused:** *Mr. Gapinski*

- I. **Call to Order: Dr. Guyette** *called the meeting to order on April 11 at 8:04 a.m. CST.*
- II. **Approval of Jan/Feb 2025 minutes:** *Approved with one amendment to the Jan/Feb 2025 minutes to include the January dates on those board members excused from the Zoom meeting.*
- III. **Treasurer's Report Mr. A. Smith:** *Mr. Smith reported that the organization is currently on track with the comparison of budgeted items. Mr. Smith suggested a separate CPA compilation review, which was approved by the board.*
- IV. **Executive Director's Report:**  
**Ms. Eichel:**
  1. **Introduction of Ms. Erin Reese:** *Ms. Reese gave the Board a brief overview of her involvement in the air/medical industry.*
  2. **Outreach/Transition:** *A letter to each Program to incorporate discussion and feedback. Positive remarks. Planned Townhall meetings on Zoom with Programs.*
  3. **Recent Conference Attendance:** *Attended ITIC Americas for global contacts. Mr. D. Smith, Ms. Reese, and Ms. Eichel attended Verticon. Ms. Eichel and Ms. Reese stayed on to exhibit at CCTMC, with over 600 attendees.*
  4. **March Site Surveyor Class:** *The Site Surveyor class resulted in 16 new Site Surveyors. Very positive feedback.*



**5. Meeting plans and upcoming locations**

*July 17-18, Crystal City, Arlington, VA (Thursday and Friday meeting.)*

*Hyatt Regency Crystal City. (EMS Memorial follows)*

*October 24-25, Omaha, NE (Friday and Saturday meeting.)*

*Link to follow for AMTC lodging. (AMTC follows)*

**6. Initiation of Policy Revision System:** *Revisions will be logged on a face page of the policy manual.*

**7. Policies:**

- a. **03.02.02 Final Accreditation Decisions:** *Full Accreditation decisions – change: to be sent out by CAMTS office.*
- b. **03.16.00 Pilot Experience Assessment Tool:** *Reporting this as a Class 2 change will result in formal submission rather than an email.*
- c. **04.08.00 Compliance with the (HIPAA) Privacy and Security Rules:**  
*No patient information to be requested. Discussion with Attorney regarding this and the release of redacted patient records. CAMTS will not ask for patient records unless it is a quality issue. Patient identifiers, if found, are deleted and (redacted). The Program will be notified.*

*Motion to accept the policies by Dr. Stuhlmiller and seconded by Mr. Onorato. Motion carried unanimously.*

**Ms. Frazer:**

*Presented an overview of CAMTS' history and Air Medical Systems' development.*

**Mr. D. Smith:**

- 1. Standards Committees:** *The Standards Committee just released the third draft of the 13<sup>th</sup> edition. Most of the changes are standard comments and will go to the Standards Committee this month. Extend Transport Standards to Fall 2026. Mr. D. Smith is exploring document production companies for the final standard publishing.*
- 2. MIH Conference Workshops:** *Five people from five organizations attended the workshop to prepare for accreditation. Atrium conference in Savannah, GA, with six attendees.*

**Committee Reports:**



**MIH Committee Report:** *Dr. Reinhartz provided an overview of MIH findings, Health System involvement, and the ability to provide education on the MIH standards. An FAQ document is being created. Mr. D. Smith discussed the positive aspects of the checklist.*

**Aviation Committee:** *Mr. A. Smith discussed giving Programs the framework to develop their Assessment Tools. The FAA is requiring SMS by May 2027; see FAR Part 5.*

**Education Committee:** *report from Dr. Holleran regarding the outside agencies and education, with probable development of a rubric to verify that the education meets the CAMTS Standard for education.*

**Standards Committee:** *report from Mr. D. Smith. As reported above.*

**Dr. Guyette:** *discussion on Conflicts of Interest. Potential Conflicts of Interest remain in the deliberation but are announced, and we will abstain from voting (in line with our current policy). Ms. Eichel is to revise the policy relating to conflict of interest to clarify the levels of conflict further. Review at the July meeting.*

**Ms. Eichel:** *Volunteers for the Ralph Rogers Scholarship – Ms. Frazer, Mr. D. Smith, Mr. Sittig, Dr. Martin, and Mr. Seckel to review the candidate submissions.*

**Mr. D. Smith:** *A discussion regarding the "Foundation for Medical Transport Professionals"; education support, emotional support.*

**Dr. Miller:** *Presentation relating to the American Association of Critical Care Nurses and their relationship with CAMTS. Dr. Miller introduced a draft of the READY2GO algorithm to assist with the transition of critical care patients from the transport team to the ICU.*

**Ms. Eichel:** *Complete SurveyMonkey evaluation for each board report (mandatory).*

**Ms. Reese:** *Provided an overview of the CAMTS process and Evaluation of the Site Surveyors from the Programs. Site Surveyors evaluating their partners – positive comments.*



**CAMTS Global:** *Dr. Becker and Mr. Smith attended in person, and Drs. Hancock and Dhun attended via Zoom. One organization was postponed. ITIC participation in Venice TBD. Two Programs achieved Full accreditation.*

247 Aviation Limited, Belfast, Northern Ireland, UK	FW/ME
NETS (Newborn and Pediatric Emergency Transport Service)	
George's Hall, Australia	RW/FW/G

**V. ACCREDITATION DELIBERATIONS (EXECUTIVE SESSION)**

*Deliberation Rules, Reminders & Values: Dr. Miller read the deliberation rules to the Full Board.*

**Accreditations** (RW=Rotor wing, FW=Fixed Wing, G=Ground, SO=Special Operations)

<b>Seattle Children's, Seattle, WA- New Accreditation</b>	<b>RW/FW/G</b>
Careflight Air & Mobile, Dayton, OH	RW/G
Children's Mercy Critical Care Transport, Kansas City, MO	RW/FW/G
Children's Nebraska, Omaha, NE	RW/FW/G
Hackensack University Air Medical, Hackensack, NJ	RW
Island Air Ambulance, Friday Harbor, WA	FW
Lehigh Valley MedEvac, Center Valley, PA	RW/G
Life Link III, Bloomington, MN	RW/FW/SO
LifeFlight Eagle, Kansas City, MO	RW
Lifeguard Air Emergency Services, Albuquerque, NM	RW/FW/G
MedCenter Air, Charlotte, NC	RW/FW/G
STARS (Shock Trauma Air Rescue Service) Calgary, AB, Canada	RW
Tampa General Hospital Aeromed, Tampa, FL	RW
Travis County STAR Flight, Austin, TX	RW
UCAN, Chicago, IL	RW/G
UNC Carolina Air Care, Durham, NC	RW/G

**VI. Adjourned-** Next meeting for CAMTS and CAMTS Global will be held in July 2025.

Jan Eichel, MBA, CFRN, FFASTN  
Executive Director