COMMISSION ON ACCREDITATION OF MEDICAL TRANSPORT SYSTEMS  
Executive Summary October 29 – 31, 2020

EXECUTIVE COMMITTEE MEMBERS PRESENT: Mr. Gryniuk, Mr. Sittig, Dr. Orr, Mr. A. Smith, Dr. Guyette,

BOARD MEMBERS PRESENT: Dr. Holleran, Mr. Goff, Mr. Ruff (Thursday & Friday), Ms. Rush, Mr. Lewis, Mr. Brisbois, Dr. O’Brien, Ms. Palmer, Dr. Cohen, Dr. Conn, Dr. Miller, Dr. Stuhlmiller, Ms. Corbett, Dr. Brunko, Ms. Montgomery, Ms. Treadwell,

STAFF PRESENT: Ms. Frazer, Ms. Eichel, Mr. D. Smith (Thursday & Friday)

MEMBERS ABSENT: Dr. Becker, Dr. Andrus,

The meeting was called to order by Chair, Dr. Orr.

Approval of Minutes: August 2020

Dr. Orr

Board meeting minutes from the August meeting were unanimously approved by the board. The motion was made by Dr. Holleran and seconded by Ms. Corbett prior to the vote.

Treasurer’s Report

Mr. A. Smith

A balance sheet (cash and accrual) as of September 30, 2020 was presented to the board. Mr. Smith stated we remain in a strong financial position, despite the challenges of the pandemic. Some revenue has been reduced due to reduced surveys but that has been countered by a reduction in expenses associated with surveys.

The 2021 budget was presented and approved unanimously. Lead surveyor fees are being raised with no increase in the charge for site surveyor fees to programs.

Executive Director’s Report

Ms. Frazer / Mr. D. Smith / Ms. Eichel

Ms. Frazer reported the following:

30th Anniversary 1990-2020. We will be doing a Zoom meeting this Friday evening to celebrate our 30th anniversary. Several early board members will be attending along with the current Board and site surveyors.

Preparing for Accreditation webinars were highly successful. There were more than 60 attending the webinar for Initial applicants and more than 40 attending the Reaccreditation webinar. This was remarkably high attendance.

The latest edition of the Best Practices has been released with over 100 new items. Best Practices 2020 can be ordered on the website.
**Free Webinar** - She also recorded a 20-minute presentation that is available free on the website. This presentation summarizes the accreditation process entitled “Accreditation – Where Do I Begin”.

**Site Visit Scheduling** - we have 9 programs scheduled for review during a January board meeting. She stated this may be impacted by COVID-19 spikes. Currently surveys are scheduled and often rescheduled depending on hot spots and surveyor availability. We are currently having 1 site surveyor conducting an actual visit and another surveyor conducting virtual tours and interviews.

**Press Releases** Ms. Frazer stated we have had Press Releases announcing the Community Paramedicine Draft Standards, Best Practices 2020, and the 1st Ralph Rogers Leadership Award recipient.

**ITIC** - Ms. Frazer will also be virtually presenting at the International Travel & Health Insurance Conferences (ITIC Global) Announces its First Virtual Conference – Nov. 3-5, 2020 for CAMTS Global.

**Mr. D. Smith reported the following:**

**The Community Paramedic standards draft** is on the website for comment. He stated that so far the standards appear to be well received.

**The 2020 AMTC** is being completed virtually. CAMTS will have a virtual booth in the “exhibit hall”. There are currently only 30 exhibitors for the conference and low registrations for attendees.

We have received many comments on the 12th edition draft of the standards. One final draft will be shared before the standards are presented to the board for approval next year. There was extended discussion regarding the levels of care initiative. Dr. Cohen made a motion seconded by Dr. Holleran that a leveling committee with clinician members from this board be developed to delineate the levels of care. The motion passed unanimously.

Project ECHO Health and Human Services weekly meetings continue. The meetings are an hour long and focus on a case presentation or best practices related to COVID.

**Ms. Eichel reported the following:**

She and Dr. Miller will be presenting on commonly misunderstood CAMTS standards at the virtual AMTC conference.
The QM will go out report to the board for review. She stated that scores remain very high.

**Ralph Rogers Leadership Award.** The committee reviewed 5 applicants for this first-time award. Dr. Adam Gottula received the most votes. Dr. Gottula is an Emergency Medicine resident at the University of Cincinnati. He plans to use this monetary award to attend MTLI next year.

**Executive Board Meeting Report**

Dr. Orr reviewed the items discussed by the executive committee during their recent meeting. Those minutes are available for board members to review. The principal discussions centered around challenges related to the COVID pandemic and impact on current and future surveys. The executive board discussed several specific concerns regarding accredited programs and structure changes. The executive committee also discussed the critical elements review and the need to change what protocols are being looked at. This was discussed with the board and a decision was made to add this to the duties of the just formed Leveling Committee.

**COMMITTEE REPORTS**

**Education Committee**

Dr. Holleran provided an update on education committee activity. She stated they continue to receive HPS scenarios for review and they are continually improving in detail and complexity. Dr. Holleran discussed continued concerns with flight paramedics transitioning to the flight RN role and what additional experience or training is necessary. She stated that none of the nursing associations have been interested in taking a position on the topic. She suggested we continue to evaluate these on a case by case and state by state basis. Dr. Guyette stated that this can also be a challenge with flight RN’s that move to advanced practice RN or a flight paramedic that moves to a Physician Assistant role. Board members shared their own experiences on this topic.

**Aviation Advisory Committee**

Mr. Brisbois stated the committee did review the proposed changes to the aviation related standards for the 12th edition of the standards. The committee provided feedback that was forwarded to Mr. D. Smith. He also reviewed the background of a new member of the committee.

**Policies**

The board reviewed proposed changes to the policies regarding site surveyor reimbursement, multiple locations, and modes, and recording of video conferencing. Dr. Cohen made and motion seconded by Ms. Corbett for approval of the policies as amended in discussion. Motion passed unanimously.

**Quality Management**

The current QM report was e-mailed to all board members for review. She stated there were no specific concerning trends and comments received were overwhelmingly positive. She specifically noted that the online PIF was been positively received by our accrediting programs. Ms. Eichel also reviewed the comments and feedback received regarding the recent webinars that were conducted. Ms. Eichel also completed a review last evening of our board decisions weighted
The board agreed that there should be additional analysis performed regarding all the presentations that were completed at this meeting. Dr. Miller suggested we also perform an analysis of a past in-person meeting as an in-person meeting may influence board members in a manner different than a video meeting. Dr. Guyette also suggested the board review the original weights that were assigned to determine if they remain accurate.

**Marketing / PR Committee..........................................................Ms. Palmer / Ms. Frazer**

Ms. Frazer stated that Ms. Palmer will be working with HAI regarding a restart on their accreditation process. Ms. Palmer continues to maintain a frequent presence with blogs and social media postings.

**CAMTS Global...............................................................Ms. Frazer**

Ms. Frazer stated that she will be presenting a pre-recorded webinar for the ITIC conference. The conference is being completed virtually due to the pandemic. Ms. Frazer discussed the difficulties created by the pandemic and performing in person surveys and whether we should evaluate performing virtual site visits. Ms. Frazer stated EURAMI will be moving to virtual site visits. The board debated how and when a virtual visit would be possible.

**ACCREDITATION DELIBERATIONS....................................The Board**

Dr. Guyette reviewed our Mission Statement, Vision and Values, as well as the rules of conduct for program deliberations. There were 14 Full Accreditations and 2 Preliminary Denials.

**Congratulations to the following Programs!**

**New Accreditation:**

- HCA Midwest Neonatal Transport Team - Overland Park, KS  RW/S
- UnityPoint Health LifeFlight – Des Moines, IA  RW

**Reaccreditations:**

- Air Methods SE – Griffin, GA  RW/FW
- Arkansas Children’s Hospital – Angel One Transport – Little Rock, AR  RW/FW/S
- Children’s Medical Center Dallas Transport Service – Dallas TX  RW/FW/S
- Enloe FlightCare – Chico, CA  RW
- St. Vincent HELP Flight - Billings, MT  RW/FW
- Life Flight Network LLC – Aurora, OR  RW/FW/S
- Life Force Air Medical – Chattanooga, TN  RW
- Metro Life Flight – Cleveland, OH  RW/S
- PHI Air Medical - Kentucky – Lexington, KY  RW
- Sanford Air Med – Sioux Falls, SD  RW/FW
- St. Vincent HELP Flight - Billings, MT  RW/FW
- UMass Memorial Life Flight – Worcester, MA  RW
- Vanderbilt Life Flight – Nashville, TN  RW/FW/S

Meeting Adjourned on October 31 – next meeting date in January 2021 TBA.